

Windham Board of Education  
Organizational/Budget Hearing Meeting  
January 13, 2023  
8:00 a.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. MOMENT OF SILENCE

IV. Updates:

A. IDEA-B Review

V. At the December 2022 Regular Meeting, Mandy Minnick was appointed President Pro-Tem for the Organizational Meeting.

A. Motion to elect Darryl McGuire as President of the Windham Exempted Village Board of Education.

Motion: Ms. Grant

Second: Mr. St. John

Comment: N/A

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

B. Motion to elect Ted St. John as Vice-President of the Windham Exempted Village Board of Education.

Motion: Ms. Minnick

Second: Ms. Knight

Comment: N/A

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

C. Motion to consolidate and approve the following organizational items as listed:

- Adopt a resolution to continue to compensate Board Members at the maximum amount authorized by Ohio Revised Code with no limitations on the number of meetings per year. Board members will also be compensated for attendance at professional development meetings at a rate of \$60 per day for meetings less than 3 hours and at a rate of \$125 per day for meetings of three hours or more.
- Establish a \$7,500.00 service fund amount for expenses incurred by the Windham Board of Education.
- Establish legal counsel for 2023: People and Waggoner being primary legal consultant for the Board of Education and the firms of Roetzel & Andress, Christley, Herington and Pierce as secondary consultants along with Portage County Prosecutor's Office .
- Authorize the Treasurer to secure advances from the Portage County Auditor when funds are available & payable to the District throughout calendar year 2023

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- Authorize the Treasurer to invest inactive funds at the most productive interest rate whenever inactive funds are available.
- Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as invoices are received & when merchandise has been received in good condition & payment duly authorized and to report monthly to the Board those bills that were paid.
- Authorize the Superintendent to employ such personnel as needed for emergency situations; such employment to be presented for approval by the Board at the next regular meeting.
- Authorize the Superintendent or her designated employee(s) to serve as the purchasing agent for the school district.
- Appoint the Superintendent as the primary representative to the Portage Area Schools Consortium and the Treasurer as the alternate.
- Appoint the Superintendent as the representative to the Tax Incentive Review Council.
- Appoint Leigh Ann Hankins as the Board designee for Ohio Public Records Training and open meetings laws.

Motion: Ms. Grant

Second: Ms. Minnick

Comment: N/A

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

D. Motion to adopt the proposed Annual Tax Budget for 2023 (FY2024).

Motion: Ms. Grant

Second: Ms. Minnick

Comment: Mr. Kiffer explained what the Tax Budget is and how it is submitted to Portage County

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

E. Motion to set the time and place for the 2023 regular meetings of the Windham Board of Education as the *3rd Tuesday of every month at 6:00 pm in the cafeteria in Windham Jr./Sr. High School.*

Motion: Ms. Grant

Second: Ms. Knight

Comment: N/A

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

F. Motion to set the time and place for the FY2023 fiscal year-end meeting of the Windham Board of Education on Wednesday June 28th at 8:00am in *the Board Conference room in Windham Jr./Sr. High School.*

Motion: Ms. Grant

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Second: Mr. St. John

Comment: N/A

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

G. Motion to appoint Melissa Knight as the Legislative Liaison for a one-year term beginning January 1, 2023 through December 31, 2023.

Motion: Ms. Minnick

Second: Ms. Grant

Comment: N/A

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

H. Motion to appoint Elaine Grant as the Student Achievement Liaison for a one-year term beginning January 1, 2023 through December 31, 2023.

Motion: Ms. Knight

Second: Ms. Minnick

Comment: N/A

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

I. Motion that the Board approve the annual membership with OSBA in the amount of \$4,988.00, School Management News - \$150.00 and Virtual Transportation Supervisor - \$125.00.

Motion: Ms. Minnick

Second: Ms. Grant

Comment: N/A

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

J. Motion that the Board participate as a member of the Ohio Schools Council and approve the OSC Governance Policy Change Resolution.

Motion: Ms. Minnick

Second: Ms. Grant

Comment: Mrs. Curtis informed the Board about what the District uses the OSC for and Mr. Kiffer explained that this is a simple policy change that was requested by the OSC.

Ms. Grant X Ms. Knight X Ms. Minnick X Mr. McGuire X Mr. St. John X

Appoint Superintendent Committees for 2023 - Previous year appointments listed:

Policy Committee - *Chair: Darryl McGuire, Member: Mandy Minnick*

Buildings and Grounds Committee - *Chair: Elaine Grant, Member: Melissa Knight*

Athletic Council - *Chair: Elaine Grant, Member: Melissa Knight*

Levy Committee - All Board Members

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Transportation Committee - *Chair: Mandy Minnick, Member: Elaine Grant*

Curriculum Committee - All Board Members

Goal Setting and Implementation Committee - All Board Members

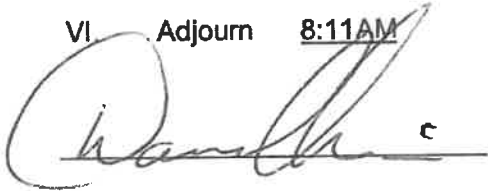
Personnel Committee - *Chair: Darryl McGuire, Member: Ted St. John*

Finance Committee - *Chair: Darryl McGuire, Member: Ted St. John*

OAPSE Negotiations - *Participant: Darryl McGuire, Observer: Elaine Grant*

WTA Negotiations - *Participant: Darryl McGuire, Observer: Mandy Minnick*

VI. Adjourn 8:11AM



Darryl McGuire, Board President



Kyle Kiffer, Treasurer